



JARMARK GUIDELINES

Jarmark...

... is a Polish word for “fair”. We will have a fair, a Jarmark at the Thirteenth Assembly. The Jarmark is a space for encounter, creativity, transformative action, and visioning. All member churches, related organizations and ecumenical partners are invited to contribute to fill the Jarmark and bring this space to life. It is a space where all can participate in diverse and creative ways. The Jarmark consist of two main activities:

- 1) an Exhibit, display or information of the work, materials and goods, and
- 2) workshops, stories to learn from others work, initiative or experience on work related to the LWF.

Purposes and goals of the Jarmark

- Provide the space for encounter, dialogue and learning
- Facilitate learning and sharing of good practices through theme-based exhibitions and workshops
- Provide the space for showcasing examples of the work that is being done in all corners of the Lutheran Communion, as well as for artistic and creative expression of ideas and feelings

How to participate...

We are proposing two ways for making your contribution to the Jarmark:

- **Exhibitions:** Member churches, related organizations as well as ecumenical and other partner organizations may reserve and exhibition space at the Jarmark. A 3x5 meter space with some basic infrastructure will be made available, e.g., a small table and a chair, a small divider. The space and basic furniture are free of charge but additional furniture and other decorative materials may be made available at a cost. More information on the space and furniture will be provided after detailed discussions with the venue ICE Krakow. In principle, those reserving a space at the Jarmark are free to decide how they make use of their space. However, it is hoped that those reserving a space at the Jarmark will use it to showcase their work, network and dialogue with other Assembly participants or share their gifts to others.
- **Workshops on Assembly themes:** You may propose to organize a workshop linked to the Assembly theme. These workshops represent unique opportunities to gather a group of Assembly participants for sharing of knowledge and good practices, joint thinking and generating new ideas. Workshops can be held in

different formats – we encourage you to come up with creative methodologies. The workshops will take place in rooms at the Conference venue during the two timeslots allocated for the Jarmark. Assembly participants will be able to choose from among several workshops that are being held in parallel. We might open the opportunity for some workshops being held twice (during both timeslots).

Official opening and Workshop schedule

The Jarmark Exhibition space will officially open with a simple ceremony tentatively set for 14 Sept, 11:00 in the morning. The Exhibit will then be open the whole duration of the Assembly and will close on 19 September at 17h00.

The workshops shall be held at a time reserved specially for the Jarmark. There will be two slots of 1.5-hour timeslots each on Saturday, 16 September and Monday, 18 September.

Procedure:

- A call to participate in the Jarmark will be sent to member churches and LWF partners along with the registration/Application form
- The forms will be sent to lwfassembly.jarmark@lutheranworld.org
- Deadline to receive registration/applications would be by March 30, 2023
- Screening of applications will happen the first 2 weeks of April
- Information/communication with relevant applicants accordingly
- Set-up of the Jarmark (for exhibitions): 11-12 September 2023
- Opening of Jarmark exhibit Day 2, 14 September at morning break
- Breakdown: 19 September at 17h00.

Important to note:

- As per the guidelines of the venue, sale of products unless with a Polish permit to do so is not allowed. We are in the process of verifying whether donations of small amounts could be possible.
- Should your church or organization send someone to “watch” your Jarmark, this is at your own cost.

The Application Form is attached.

For further information on the Jarmark, please send your inquiries to:

lwfassembly.jarmark@lutheranworld.org